



**V&V Supremo Foods, Inc.**

**Application for Employment**

**LANGUAGE SKILLS**

ENGLISH	Speaking proficiency	<input type="checkbox"/> Fluent <input type="checkbox"/> Excellent <input type="checkbox"/> Good <input type="checkbox"/> Beginner <input type="checkbox"/> None
	Writing proficiency	<input type="checkbox"/> Fluent <input type="checkbox"/> Excellent <input type="checkbox"/> Good <input type="checkbox"/> Beginner <input type="checkbox"/> None
	Reading proficiency	<input type="checkbox"/> Fluent <input type="checkbox"/> Excellent <input type="checkbox"/> Good <input type="checkbox"/> Beginner <input type="checkbox"/> None
SPANISH	Speaking Proficiency	<input type="checkbox"/> Fluent <input type="checkbox"/> Excellent <input type="checkbox"/> Good <input type="checkbox"/> Beginner <input type="checkbox"/> None
	Writing proficiency	<input type="checkbox"/> Fluent <input type="checkbox"/> Excellent <input type="checkbox"/> Good <input type="checkbox"/> Beginner <input type="checkbox"/> None
	Reading proficiency	<input type="checkbox"/> Fluent <input type="checkbox"/> Excellent <input type="checkbox"/> Good <input type="checkbox"/> Beginner <input type="checkbox"/> None

**CRIMINAL BACKGROUND**

As part of the hiring process, V & V Supremo Foods, Inc., in accordance with company policy, conducts a background check through Sterling InfoSystems, Inc. This background investigation includes employment verification, legal residency, criminal, education, credit, and driving record. All information will be taken into consideration in assessing your employment eligibility.

You are not required to disclose sealed or expunged records of conviction or arrest. You may answer "no record" if a conviction has been sealed or expunged or otherwise eradicated.

Have you ever been convicted of a crime which has not been expunged or sealed by a court?  Yes  No, or No record

If you checked yes, please explain below. A criminal conviction will not necessarily be a bar to employment. To help us evaluate your application, please describe the nature of the crime(s),

Please list two <b>PROFESSIONAL REFERENCES</b> other than relatives	
Name	Name
Position	Position
Company	Company
Address	Address
Email	Email
Telephone ( ) _____	Telephone ( ) _____
Work relationship to you:	Work relationship to you:

**DRIVING POSITIONS ONLY**

Do you have a drivers' license?  Yes  No

Driver's license number \_\_\_\_\_ State of issue \_\_\_\_\_ License Class \_\_\_\_\_  
 Operator  Commercial (CDL)  
 Chauffeur  
 Expiration date \_\_\_\_\_

Have you had any accidents during the past three years?  Yes  No How many? \_\_\_\_\_  
 Have you had any moving violations during the past three years?  Yes  No How Many? \_\_\_\_\_

**OFFICE POSITIONS ONLY**

Personal Computer Skill  Yes  No PC  Mac

MS Word  Yes  No \_\_\_\_\_ WPM Excel  Yes  No MS Access  Yes  No  
 10 -key  Yes  No \_\_\_\_\_ SPM PowerPoint  Yes  No Great Plains  Yes  No

Other software or office skills:

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**PLEASE PRINT ALL INFORMATION REQUESTED EXCEPT SIGNATURE**

**Work Experience** Please list your work experience beginning with your most recent job held. Include any military service here. If you were self-employed, give firm name. **Attach additional sheets if necessary.**

Name of Employer Type of Business	Name of last supervisor	Employment dates	Pay or salary
Address City, State, Zip Code		From	Start
		To	Final
Phone Number	Your last job title		
Reason for leaving (be specific)			
List the jobs you held, duties performed, skills used or learned, advancements or promotions while you worked at this company.			

  

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